ACT[]BIO
THERAPEUTICS™

Program Manager (M/F)

About the company

ActoBio Therapeutics, a wholly owned subsidiary of Intrexon Corporation, is an innovative biotechnology company focused on a new class of microbe-based ActoBiotics® biopharmaceuticals that enable expression and local delivery of disease-modifying therapeutics. The ActoBiotics® platform produces biologics through oral or topical administration with treatment applications across many diseases including oral, gastrointestinal, and autoimmune/allergic disorders. This cost-effective approach is being developed to provide safer and more efficacious treatments than injectable biologicals. ActoBio Therapeutics has a strong R&D pipeline with the latest stage candidate in Phase 2b and an extensive portfolio of candidates ready for clinical development across a number of potential indications.

ActoBio Therapeutics houses a unique blend of highly motivated and inspired experts, creating an environment of enthusiasm and expertise, which makes ActoBio Therapeutics the game changer.

ActoBio Therapeutics is seeking motivated experts that have a great interest in innovative molecular thinking.

To strengthen our Ghent, Belgium based ActoBio Therapeutics team; we are looking for a
Program Manager

Job description

As Program Manager we are looking for an experienced drug development expert that will:

- Provide advanced and extensive project management support to Actobiotics based drug development projects from target selection through non-clinical and clinical development, and regulatory approvals
  - Lead and coordinate one or more drug development projects;
  - Be responsible for follow-up of project budget and timelines, resources and progress against goals
  - Be responsible for project governance, organization and facilitation of project team meetings
  - Manage relationships with development partners as needed
  - Analyse and evaluate risks, and build risk management principles into projects
- Collaborate closely with all involved departments (molecular biology, bioanalysis, preclinical, CMC, clinical, regulatory, legal, finance) and external consultants and vendors;
- Apply project management tools for planning, review and analyses of projects to support progress and continuous improvement
- Work closely with departments to ensure timely delivery and quality of suppliers and vendors
- Build strong relationships with internal and external stakeholders;
- Communicate on a regular basis project progress to senior leadership and external stakeholders

- Ensure on-going communication of scientific data and public information on the projects, as applicable
- Identify areas for process improvement
    - Implement best practices in the development, initiation, planning, prioritization and execution of projects
    - Manage and participate in small cross-functional and cross-departmental process improvement initiatives
- Follow up to assure compliance with national and international regulations and GxP (GLP, GMP, GCP) where applicable

[] Profile

- Master of Science degree in Pharmaceutical sciences, Chemistry, Biochemistry, Civil, Industrial or Bio-Engineering or related discipline;
- Relevant professional experience in biotech/pharma R&D of more than 7 years, preferably in cross-functional project management or at least one of the key disciplines of biotech/pharma R&D;
- Operational understanding of drug discovery and development process is a must;
- Very good communication (written and spoken), reporting and presenting skills;
- Excellent organization and coordination skills;
- Ability to work independently as well as a member of a team in a dynamic and fast-paced environment;
- Result driven, flexible, creative, assertive, proactive;
- Good problem solving skills;
- Fluent in English, written and spoken;
- Knowledge of relevant legislation and industry standards is highly appreciated;
- Cross-functional and global project team leadership experience is highly preferred
- Expertise in project management methodologies and tools such as MS Project and SharePoint; proficiency in MS Office;
- Willingness to occasionally travel to visit suppliers and partners

[] We offer

We offer an exciting fulltime job in a dynamic research environment and a competitive remuneration package with attractive fringe benefits.

Do you have the qualifications for this job opening and are you up to the challenge of joining our young and enthusiastic team? If so, please send your application in English by e-mail to: IA.jobs@actobio.com

[] Address

Intrexon Actobiotics NV d/b/a “ActoBio Therapeutics”
Industriepark Zwijnaarde 7C, building D
9052 Zwijnaarde
Belgium